

FIRE AND EMERGENCY PROCEDURES PHYSICS ANNEXE

IF YOU DISCOVER A FIRE OR AN EMERGENCY:

- **RING SECURITY ext 53333**
GIVE: LOCATION, TYPE & SCALE OF EMERGENCY, YOUR NAME & LOCATION.
AS WITH 000 CALLS, DO NOT HANG-UP UNTIL INSTRUCTED.
- **ALERT BUILDING WARDEN (Jo Hughes ext 53405)**
OR THE DEPUTY BUILDING WARDEN (Sam Zammit ext 51243)
OR 2nd FLOOR WARDEN (Ian Mortimer ext 53436)
OR 1ST FLOOR WARDEN (Sheila Saunders ext 53418/54463)
OR GND FLOOR WARDEN (Denise Stevens ext 53272)
- **ALERT OTHER PERSONNEL IN THE AREA.**
- **IF YOU HEAR THE EVACUATE ALARM:**

WALK TO THE DESIGNATED ASSEMBLY AREA IN THE FOUNTAIN COURTYARD BETWEEN THE PARNELL & RICHARDS BUILDINGS.

PLEASE INSURE THAT ANY VISITORS OR PEOPLE WITH MOBILITY PROBLEMS ARE ASSISTED IN LEAVING THE BUILDING.

DO NOT RE-ENTER THE BUILDING UNTIL THE “ALL CLEAR” IS GIVEN.