

# PhD Confirmation Interview Checklist

Discipline of Physics, University of Queensland

Last updated: 16th August 2007.

Please complete this checklist with your advisors, and submit it to the head of the confirmation committee along with your report.

I have ensured that my confirmation report:

	Includes the names of my advisors AND the date I started work on my Ph.D.
	Has a brief non-technical summary of the aim(s) of my project.
	Outlines my research progress to date.
	Lists all conferences attended and research groups visited.
	Lists all written work produced.
	Details the sources of funding for both my research expenses and living expenses.
	Includes a detailed timetable of planned future research and written work.
	Is no more than <b>ten</b> single column pages of 12pt font in length.

If your report meets all of the above criteria, and it is still more than **one week in advance** of your scheduled seminar and interview, you may proceed to confirm that:

	My confirmation talk will be 20 minutes in length, with 5 minutes for questions.
	I will provide a <b>printed</b> copy of my report to all members of the committee.

The members currently are:

- Andrew Doherty (chair)
- Matthew Davis
- Michael Drinkwater
- Tim McIntyre
- Ross McKenzie
- Taras Plakhotnik
- Halina Rubinsztein-Dunlop
- Andrew White

I confirm that the confirmation report meets these minimum requirements:

Signature of student:	
Signature of advisor:	